



New COVID19+ test result on inpatient units

Instructions for Charge Nurses, Nurse Managers and House Supervisors (RST Only)

When an inpatient is tested for COVID19 they should be in modified droplet precautions as a Person under Investigation (PUI). If the test is positive, the laboratory will notify the patient's care team. Upon receipt of a positive test, charge RNs are instructed to call the unit nurse managers or house supervisors to assist with the following.

Initiate Precautions:

- Ensure modified droplet precautions are in place.
- Contact the 24/7 PPE Champion; for support with PPE guidance and room setup.
- Contact Medical Officer of the Day and review need to transfer patient to identified cohort unit for COVID19 patients.
- Post a Confirmed Patient Contact Log at entrance to patient's room.

If a hospitalized patient is diagnosed with COVID 19 and has not been in Modified Droplet Precautions:

Assess and Direct Staff:

- Ask all staff currently working on the unit if they have any symptoms
 - Symptoms include fever >100.4, cough, shortness of breath, muscle aches, or chills.
 - Include physicians, nursing staff, ancillary staff and any others who may have been in the room.
 - Instruct any staff who report symptoms to;
 - Go home and institute social distancing,
 - Call the COVID 19 Help Line for clinical assessment and testing, and
 - Contact Occupational Health for documentation of work status. Do not report to work until cleared by OHS.
- Identify if any aerosol-generating procedures (AGP) were performed. Any staff in room during AGP without full PPE should:
 - Go home even if not symptomatic (high risk exposure).
 - Contact Occupational Health for exposure assessment and documentation of work status. Do not report to work until cleared by OHS.
- Charge RNs, follow normal operations for marking staff Absence and requesting Staffing resources at the time of the exposure.



Start a Contact Log:

- Obtain a Confirmed Patient Contact Log from the IPAC website. Add the following people:
 - Symptomatic staff who were sent home
 - Staff who were in room during APGs without full PPE (and send them home)
 - Staff who had contact with patient prior to initiation of droplet precautions
 - If currently working (and asymptomatic and not present for an AGP) they may complete their shift. They will be contacted by OHS to identify any lower risk exposures.
 - If scheduled to work the next shift (and asymptomatic and not present for an AGP) keep them off the schedule until they are cleared by OHS.
- Send log to OHS following instructions on the log.
 - **Important!** When sending logs to Employee/Occupational Health, be sure to include the Mayo Clinic number of the source patient, date of contact and work unit location in the body of the Email.

Instruct All Staff:

- Exposed staff do not need to notify OHS proactively.
- IPAC will review chart, determine infectious period and care timeline, and will notify OHS of exposed staff prior to initiation of modified droplet.
- OHS will initially reach out to exposed employees listed on Patient Contact Log, and to any additional staff as they are identified by IPAC.

Contact IPAC

Call during business hours; after hours for the ICU ID Fellow on call. Have the following information available:

- Patient Name and MRN: _____
- Date of hospitalization: _____
- Date of symptom onset: _____
- Initiation of modified droplet precautions: _____(Date/Time)
- Aerosol-generating procedures performed: _____